

**Tasking Memorandum No.** 99-237

**Memorandum For** Commanders, Defense Contract Management Districts

**Subject:** FY99 PLAS/Unit Cost Workshop

**Date:** JUL 21 1999

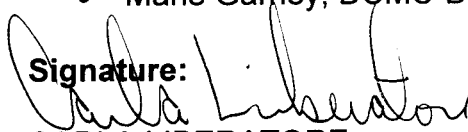
**Suspense:** August 13, 1999

**Target Audience:** District Planning & Resource Management Teams

**Requirements:**

- Each District is tasked to arrange for a PLAS/Unit Cost Workshop for the following dates/locations:
  - International: August 24-26, 1999, Toronto, Canada
  - East: August 31 -September 2, 1999, Orlando, FL
  - West: September 14-16, 1999, Phoenix, AZ
- [Click here to see specific conference requirements](#)
- The workshop agenda will be established by the PLAS Program Management Center and DCMC's Unit Cost Management Team. There will be presentations, breakout sessions, and training. Dress code is business casual for military and civilians. District and CAO PLAS and Unit Cost Administrators are expected to attend. In order to conserve DCMC directed travel funds, train-the-trainer sessions between smaller offices that are near larger CAOs are highly encouraged. Each workshop will begin at 8:00 a.m. on Tuesday and continue through noon on Thursday of the conference week so travel arrangements should be made accordingly.
- **Point of Contact for Further Information:**
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**Signature:**



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